

## **Minutes of the weekly meeting held on Friday 15<sup>th</sup> March 2017**

**Location:** RWA Office, 11<sup>th</sup> floor, Prakashdeep Building

**Date:** 15<sup>th</sup> March 2017

**Time:** 4:30pm to 5:30pm

Mr. Ashok Kumar Jain- President (Flat No.-302)

Mr. Ravi Sharma- Vice President (Flat No. -1007)

Mr. Lokesh Kumar - Secretary (LB-11)

Mr. Kailash- Member (UB-05)

Mr. Tarun Vohra- Treasurer (Flat No. 105)

Mr. Balbir Mehta- Member (Flat No. 710-11)

Mr. Anil Arora (Advisor)

### **Agenda of meeting:- Work planning and coordination with contractors for basement 1 and Terrace water proofing work.**

- 1. Basement 1 and Terrace Rehabilitation/Strengthening work implementation plan discussed and instructed maintenance team to make sure zero disturbances to the occupants while working in basement parking.**
- 2. Discussion on main Lift Lobby, washroom renovation project.**
  - a) Meeting called on 21<sup>st</sup> March 2017 with 2 more Architects who has already visited our premises and seen the work requirement.
- 3. Electrical cabling distribution and re-routing up to GF.**
  - a) Meeting called on 17<sup>th</sup> March 2017 for negotiation with the contractors who has already seen the requirement.
- 4. Sanitary pipe lines re-routing and replacement of new pipe lines.**
  - a) Meeting called on 17<sup>th</sup> March 2017 for negotiation with the contractors who has already seen the requirement.
- 5. Vertical fire pipe lines need replacement on priority.**
  - a) Kept on Hold.
- 6. Out of 18 hose reel drums right away 6 nos. drums need replacement as these are more than 30 years old now and slowly all has to be replaced.**
  - a) Kept on Hold.

- 7. Sum-Pump along with pipeline fitting require at the back side area. Tentative costing of same is Rs. 21000/-.**
- a) This requirement discussed and all the members agreed that it is must, hence the President approved and request one of the member to check the cost of material and if possible to negotiate else to go ahead and complete the job.
- 8. DG No. 3 has creating abnormal smoke, injector pump calibration need to be initiated.**
- a) Members discussed and instructed the maintenance team to arrange quotation for next meeting discussion.
- 9. Boom Barrier AMC Renewal, tentative cost would be Rs. 36,000/- (Non-Comprehensive)**
- a) 2 quotations presented to the society by maintenance team but to finalize, members are not agreed with the price and kept this on hold for next meeting.
- 10. Office computer antivirus renewal.**
- a) Approved by the members.
- 11. Domain Renewal & hosting renewal due. Total exp. Rs. 2300/-**
- a) Approved by the members

**Apart of above points one of the senior members (Mr. Balbir Mehta) has also discussed about terrace parapet walls repairing and showed his concern about safety of building occupants where all other members also agreed and jointly decided that in next meeting we should discuss this project as well.**